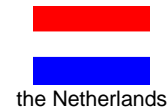


CERTIFICATE SUPPLEMENT (*)



1. TITLE OF THE CERTIFICATE (NL) Diploma Beroepsopleiding Kwalificatie: Medewerker inkoop <small>In the original language</small>

2. TRANSLATED TITLE OF THE CERTIFICATE (EN) Certificate Senior Secondary Vocational Education Qualification: Purchase worker <small>This translation has no legal status</small>
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3. PROFILE OF SKILLS AND COMPETENCES
<p>The most important duties of a Purchase worker are:</p> <ul style="list-style-type: none"> - Quality assurance, environmental assurance and health and safety at work (quality assurance, working conditions, environment and nature conservation, protection systems, fire, burglary and other security facilities, loss prevention, cost reduction) - Stock control (stock control general, stock inventory, purchasing/ordering system, crime, society) - Logistics (performance indicators, relationship between logistics and other processes, distribution logistics, distribution sector, leisure time, traffic and transport) - Commercial administration (sales administration, ordering, purchasing administration, administration return deliveries, updating article files, information technology development) - Procurement general (supplier assessment, offer handling, import, purchase discussions, procurement action plans, procurement contracts, procurement decisions) - Marketing (sales policy, market research, advertising and mass media, welfare state) <p>During the study, the Purchase worker selects a modern foreign language: English, German, French, Spanish, Italian, Turkish, Arabic or Russian.</p>

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE
<p>Assistant in a procurement or sales department of a production company, at an export company, with a transport company or a company in international trade or wholesale.</p>

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Culture and Science
Level of the certificate (national or international)	Grading scale / Pass requirements 10 excellent

* Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Qualification level 3 of the Dutch VET qualification structure</p> <p>Characteristics: implementation of more than just the own block of tasks. The professional is able to account for his or her actions towards colleagues, and monitors and supervises the work of others. The range of tasks also includes drafting work preparation procedures.</p> <p>NLQF level 3 - EQF level 3 - ISCED 3C</p>	<p>9 very good</p> <p>8 good</p> <p>7 very satisfactory</p> <p>6 pass</p> <p>5 fail</p> <p>4 unsatisfactory</p> <p>3 very unsatisfactory</p> <p>2 poor</p> <p>1 very poor</p>
<p>Access to next level of education/professions</p> <p>With a diploma at qualification level 3, transfer is possible to a course at qualification level 4, for example the course District Manager or Manager Wholesale manager.</p>	<p>International agreements</p> <p>The profession of Purchase worker is not regulated in the Netherlands. However the education and training for this profession on qualification level 3 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.</p>
<p>Legal basis</p> <p>Adult and Vocational Education Act (WEB), registered number of qualification (crebo): 10013</p>	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

<p>Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl).</p> <p>In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.</p> <p>In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.</p>	
<p>Average duration of the education/ training leading to the certificate</p>	<p>2.5 years (4000 study hours) (depending on previous education)</p>
<p>Entry requirements</p> <p>The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.</p>	

7. ADDITIONAL INFORMATION

<p>Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP): www.s-bb.nl. The NRP is the information centre for vocational qualifications in the Netherlands. SBB has been appointed in this capacity by the Ministry of Education, Culture and Science.</p>
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