

# CERTIFICATE SUPPLEMENT (\*)

## 1. TITLE OF THE CERTIFICATE (NL)

**Diploma Beroepsonderwijs**  
**Kwalificatie: Manager transport en logistiek**  
**Kwalificatiedossier: Middenkader transport en logistiek**  
In the original language

## 2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate Senior Secondary Vocational Education**  
**Qualification: Manager transport and logistics**  
**Qualification file: Supervision transport and logistics**  
This translation has no legal status

## 3. PROFILE OF SKILLS AND COMPETENCES

The most important duties of a Manager transport and logistics are:

Core task 1: Directs the logistics process

- 1.1 Drafts planning
- 1.2 Takes responsibility for documents and document management
- 1.3 Provides direction to the operational logistics process
- 1.4 Checks abnormal loads and is responsible for handling
- 1.5 Handles irregularities

Core task 2: Directs management tasks

- 2.1 Makes suggestions for improvements
- 2.2 Coaches employees
- 2.3 Provides management information

Core task 3: Organises processes within the storage within the transport area

- 3.1 Provides management information
- 3.2 Assesses the composition of internal transport and storage materials and is responsible for the technical (safety) management of internal transport and storage materials
- 3.3 Organises the entry, storage and removal
- 3.4 Drafts planning for the procurement of transport and storage materials
- 3.5 Calculates costs and prices

Core task 4: Carries out staff policy

- 4.1 Holds internal formal talks
- 4.2 Determines staff requirements and prepares recruitment activities

Core task 5: Provides commercial activities

### \* Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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### 3. PROFILE OF SKILLS AND COMPETENCES

- 5.1 Carries out customer relations management
- 5.2 Develops customers' requirements into a proposal

### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

A Manager transport and logistics works in a dynamic (international) environment within the transport and logistics sector. This environment is defined due to parties constantly looking to increase their scale, cooperation and expansion of their services. The Manager transport and logistics's tasks are of a management-related and administrative nature.

### 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the body awarding the certificate</b> The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Culture and Science</p>																				
<p><b>Level of the certificate (national or international)</b> Qualification level 4 of the Dutch VET qualification structure Characteristics: non-job related skills such as tactical and strategic capacities. The professional bears his or her own responsibility, which is not only related to practical implementation in terms of monitoring and supervision, but also a more formal, organisational responsibility. The range of tasks also includes drafting new procedures. NLQF level 4 - EQF level 4 - ISCED 3A</p>	<p><b>Grading scale / Pass requirements</b></p> <table border="0"> <tr><td>10</td><td>excellent</td></tr> <tr><td>9</td><td>very good</td></tr> <tr><td>8</td><td>good</td></tr> <tr><td>7</td><td>very satisfactory</td></tr> <tr><td>6</td><td>pass</td></tr> <tr><td>5</td><td>fail</td></tr> <tr><td>4</td><td>unsatisfactory</td></tr> <tr><td>3</td><td>very unsatisfactory</td></tr> <tr><td>2</td><td>poor</td></tr> <tr><td>1</td><td>very poor</td></tr> </table>	10	excellent	9	very good	8	good	7	very satisfactory	6	pass	5	fail	4	unsatisfactory	3	very unsatisfactory	2	poor	1	very poor
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<p><b>Access to next level of education/professions</b> After further education and indicated skill, a Manager transport and logistics can develop to higher management positions within transport, expedition and warehousing. He can also develop horizontally, by becoming distribution manager or warehouse manager. Furthermore, it is not uncommon that the Manager transport and logistics develops through entrepreneurship. The Manager transport and logistics can develop through higher professional educations, such as Transport management or Logistics &amp; economy.</p>	<p><b>International agreements</b> The profession of Manager transport and logistics is not regulated in the Netherlands. However the education and training for this profession on qualification level 4 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.</p>																				
<p><b>Legal basis</b> Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 25379 The education and training for this qualification is offered as of August 1, 2015.</p>																					

### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl).  
In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.  
In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

#### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

**Average duration of the education/ training leading to the certificate**

**4 years (6400 study hours) (depending on previous education)**

#### **Entry requirements**

The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.

#### 7. ADDITIONAL INFORMATION

Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information included in part 3 and 4 is derived directly from the qualification file determined by the Minister of Education, Culture and Science. The complete qualification file can be found at <http://kwalificaties.s-bb.nl/>, only in Dutch.

Optional subjects are linked to the qualification. The optional subjects have a total size of 15% of the course duration. The optional subjects completed by the student are listed on the certificate.

Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP): [www.s-bb.nl](http://www.s-bb.nl). The NRP is the information centre for vocational qualifications in the Netherlands. SBB has been appointed in this capacity by the Ministry of Education, Culture and Science.