



1. TITLE OF THE CERTIFICATE (NL)

**Diploma Beroepsonderwijs**  
**Kwalificatie: Projectmanager vastgoedonderhoud**  
**Kwalificatiedossier: Kaderfunctie Afbouw, Onderhoud en Interieur**

In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate Senior Secondary Vocational Education**  
**Qualification: Project manager property maintenance**  
**Qualification file: Supervision building completion, maintenance and interior**

This translation has no legal status

3. PROFILE OF SKILLS AND COMPETENCES

Core task 1: Drafts a proposition for the client

- 1.1 Makes an inventory of the requests and requirements of the client
- 1.2 Gathers information for the benefit of the project file
- 1.3 Inspects and determines the condition of the object
- 1.4 Formulates plan of approach
- 1.5 Calculates maintenance work
- 1.6 Presents proposal
- 1.7 Formulates quotation

Core task 2: Prepares the work

- 2.1 Formulates work budget and planning
- 2.2 Buys in capacity, machinery and materials
- 2.3 Sets up safety, health and environmental plan
- 2.4 Sets up reference project
- 2.5 Compiles project team
- 2.6 Passes on the project file
- 2.7 Guides students

Core task 3: Creates maintenance scenarios

- 3.1 Drafts maintenance scenarios
- 3.2 Discusses maintenance scenarios

Core task 4: Leads the project

- 4.1 Manages the implementation of the project
- 4.2 Maintains contact with the client
- 4.3 Monitors progress and quality
- 4.4 Monitors administrative and financial processes
- 4.5 Delivers the project
- 4.6 Carries out recalculations
- 4.7 Provides after-care

Core task 5: Performs policy support tasks

- 5.1 Contributes to policy matters
- 5.2 Manages information

**\* Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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### 3. PROFILE OF SKILLS AND COMPETENCES

- 5.3 Sets up financial reports  
5.4 Carries out personnel management tasks

### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

A Project manager property maintenance works within either the painting & maintenance branch of industry or the building completion branch of industry. He carries out work for various clients within housing construction, utility construction and industrial construction (the real estate sector). This involves maintenance, restoration and renovation/construction projects. Generally he works in employment, where he carries out his tasks in a team. He can also work freelance. The Project manager property maintenance carries responsibility for the organisation, realisation and result of one or multiple projects when it comes to (result-oriented) property maintenance.

### 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the body awarding the certificate</b> The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Culture and Science</p>																				
<p><b>Level of the certificate (national or international)</b> Qualification level 4 of the Dutch VET qualification structure Characteristics: non-job related skills such as tactical and strategic capacities. The professional bears his or her own responsibility, which is not only related to practical implementation in terms of monitoring and supervision, but also a more formal, organisational responsibility. The range of tasks also includes drafting new procedures. NLQF-niveau 4 - EQF level 4 - ISCED 3A</p>	<p><b>Grading scale / Pass requirements</b></p> <table border="0"> <tr><td>10</td><td>excellent</td></tr> <tr><td>9</td><td>very good</td></tr> <tr><td>8</td><td>good</td></tr> <tr><td>7</td><td>very satisfactory</td></tr> <tr><td>6</td><td>pass</td></tr> <tr><td>5</td><td>fail</td></tr> <tr><td>4</td><td>unsatisfactory</td></tr> <tr><td>3</td><td>very unsatisfactory</td></tr> <tr><td>2</td><td>poor</td></tr> <tr><td>1</td><td>very poor</td></tr> </table>	10	excellent	9	very good	8	good	7	very satisfactory	6	pass	5	fail	4	unsatisfactory	3	very unsatisfactory	2	poor	1	very poor
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<p><b>Access to next level of education/professions</b> Through training or work experience, a Project manager property maintenance can develop to become a project manager or branch manager, who supervises larger projects involving result-oriented property maintenance. He can also receive further higher professional education through a pedagogical university of technology, where people with a background in construction or maintenance can be trained for higher professional positions within the industry and education.</p>	<p><b>International agreements</b> Project manager property maintenance is not a regulated profession in the Netherlands. However, the education and training for this profession on qualification level 4 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.</p>																				
<p><b>Legal basis</b> Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 25013 The education and training for this qualification is offered as of 01-08-2015.</p>																					

### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl).  
In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.  
In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

<b>Average duration of the education/ training leading to the certificate</b>	<b>4 years (6400 study hours) (depending on previous education)</b>
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**Entry requirements**

#### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.

#### 7. ADDITIONAL INFORMATION

Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information included in part 3 and 4 is derived directly from the qualification file determined by the Minister of Education, Culture and Science. The complete qualification file can be found at [kwalificaties.s-bb.nl](http://kwalificaties.s-bb.nl), only in Dutch.

Optional subjects are linked to the qualification. The optional subjects have a total size of 15% of the course duration. The optional subjects completed by the student are listed on the certificate.

Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP): [www.s-bb.nl](http://www.s-bb.nl). The NRP is the information centre for vocational qualifications in the Netherlands. SBB has been appointed in this capacity by the Ministry of Education, Culture and Science.